

Board of Education Meeting Minutes
Tuesday, April 25, 2017

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

John W. Parker Administration Building

Diana "Dee" Strickland Conference Room
2034 Lehigh Station Road
Henrietta, NY 14467

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

In Attendance:

- Board members
 - Mr. Robert L. Cook, Board President
 - Mr. Sean P. McCormick, Vice President
 - Mr. Simeon I. Banister
 - Mr. Robert C. Bower - ABSENT
 - Mrs. Diane E. McBride
 - Mrs. Sue A. Smith
 - Mrs. Annmarie Strzyzynski
- Others
 - Dr. J. Kenneth Graham Jr., Superintendent of Schools
 - Mr. George DesMarteau, School Attorney
 - Ms. Sheri Brege, Acting School District Clerk
 - Ms. Nerlande Anselme, Assistant Superintendent, Student and Family Services
 - Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
 - Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
 - Ms. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. BOARD OF EDUCATION MEETING - GENERAL

A. Board of Education Members, Superintendent of Schools, School Attorney, Acting School District Clerk, Cabinet Members

See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, April 25, 2017, in the Dee Strickland Conference Room at the John W. Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order

Mr. Cook called the meeting to order at 6:00 p.m.

3. ANTICIPATED EXECUTIVE SESSION

A. Anticipated executive session to review the third quarter Employee Grievance Report and to discuss two separate complaints against administrative personnel.

**MOTION TO ENTER EXECUTIVE SESSION AT 6:02 P.M. TO
REVIEW THE THIRD QUARTER EMPLOYEE GRIEVANCE
REPORT AND TO DISCUSS TWO SEPARATE COMPLAINTS
AGAINST ADMINISTRATIVE PERSONNEL**

**MOVED: Mrs. McBride
SECONDED: Mr. Banister
MOTION CARRIED: 6-0**

MOTION TO EXIT EXECUTIVE SESSION AT 7:09 P.M.

**MOVED: Mrs. Strzyzynski
SECONDED: Mrs. Smith
MOTION CARRIED: 6-0**

4. RETURN TO PUBLIC MEETING

A. Recall to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mr. Cook recalled the meeting to order at 7:10 p.m.

5. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

Maddy Wolgast reported on the following items:

- AP exams start next week.
- R-H water bottles are being sold the next two weeks at the high school.
- Elections will be occurring in May. They are looking at Google forms for the election process this year in hopes of boosting voter participation.

6. PUBLIC FORUM

A. Audience members may address the Board of Education regarding items of interest not on the agenda (If you wish to speak regarding an item on the agenda, please raise your hand while the item is under discussion.)

There was no one in the audience wishing to speak.

7. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #7A-H)

A. Action pertaining to acceptance of two Memorandums of Agreement (MOAs) with the Rush-Henrietta Employees Association (RHEA), Coalition Unit, Bus Drivers Chapter, regarding an extra work day and emergency closings

B. Action pertaining to acceptance of change orders

C. Action pertaining to acceptance of donations - Godfrey J. Jacobsen Memorial Scholarship Fund

D. Action pertaining to approval of the resolution establishing the per diem stipend for election officials for the May 16, 2017, election

E. Action pertaining to appointment of the chairman for the May 16, 2017 election

F. Action pertaining to appointment of election inspectors for the May 16, 2017 election

G. Action pertaining to approval of CSE/CPSE recommendations

H. Action pertaining to approval of Board of Education meeting minutes - 4//11/17

**MOTION PERTAINING TO ACCEPTANCE/APPROVAL
OF CONSENT AGENDA ITEMS #7A-H**

**MOVED: Mrs. McBride
SECONDED: Mr. Banister
MOTION CARRIED: 6-0**

8. PERSONNEL ACTIONS (Reference appendix #8A)

A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS**

**MOVED: Mrs. Smith
SECONDED: Mrs. Strzyzynski
MOTION CARRIED: 6-0**

9. WORKSHOP: CHILDREN'S INSTITUTE PROJECT (Reference appendix #9A)

A. Children's Institute Project Report

Dr. Pat McCue and Dr. Tim Shafer presented the final report of the Children's Institute data project. The Children's Institute is affiliated with the U of R. Last year, Dr. Dirk Hightower, head of the institute, approached the school district informing us that they were interested in partnering with Rush-Henrietta to support our use of student data through a new approach called "predictive analytics." We determined that it might be useful to have them analyze student and graduate data to develop statistical models that would help predict students who are at risk of not graduating on time. Collecting data on at-risk students with the intended outcome of enabling teachers to address at-risk factors that prohibit the success of these students, which is already an area of focus at the secondary schools.

The study team picked three transition grades 6-9-10 to identify factors that might predict graduation success. Karen Milburn turned a great deal of data over to the Children's Institute. They took data, downloaded it, ran it against students who graduate on time, and tried to develop statistical odds on which factors are most salient. They looked for patterns in the data to collaborate their findings. Their goal is to be able to identify and intervene at the earliest possible point to support these students in their road to success. Even though our four-year graduation rate is strong at 92 percent, the analytics report will allow our teachers, administrators, and counselors to focus on even more targeted interventions for the remaining 8 percent.

10. WORKSHOP: STUDENT REPRESENTATIVES - ROLE AND SELECTION PROCESS

Ms. Wolgast, student representative to the Board of Education, and Mrs. Patton, Principal, Senior High School, presented suggestions on the role and selection process for the student representative to the Board. After reviewing the different options (listing pros & cons) with the Board, Mr. Cook suggested that they bring a written proposal to the Board at their May 23 meeting.

11. WORKSHOP: BOARD LEADERSHIP - SELECTION PROCESS (Reference appendix #11A)

A. Proposed Board Leadership Selection Process

After discussing the Leadership Selection Process, it was decided this will take place as a Board Workshop on June 13. Anyone wishing to be in a leadership role should plan to speak as to why they want to serve.

12. SUPERINTENDENT'S REPORT (Reference appendix #12A)

A. Written: Change Orders Report - Approved

B. Oral Information

Dr. Graham reported that we have been successful in scheduling meetings with legislators. We are still trying to set up meetings with Senator Robach and Senator Funke. This will take place after their sessions end, sometime over the summer. If any other Board member is interested in attending, let Dr. Graham or Mr. Cook know. Dr. Graham will e-mail Board members the dates, times, and location of these meetings.

13. NEW BUSINESS (Reference appendices #13A-B)

A. Board Budget Quarterly Report

No questions.

B. Review Board Goals

The Board reviewed their goals and they are right on track in accomplishing all of them.

C. Memorial Day Parade

Mr. Cook announced that the Memorial Day parade is May 21. He would like to know how many will be attending? Please let Karen Flanigan know by May 8. Dr. Graham will not be attending due to an out-of-town wedding. Mr. Bower normally arranged for a car.

14. BOARD MEMBER REPORTS

A. MCSBA Information Exchange Committee (April 12)

Mrs. Strzyzynski attended the Information Exchange Committee. The workshop was put on by West Irondequoit on the Effective use of Technology. Mrs. Strzyzynski reported that we are in better shape than West Irondequoit. The workshop wasn't really good.

B. Health and Safety Committee (April 13)

Mrs. Strzyzynski also attended the Health and Safety Committee.

- A teacher asked what plans the District had to keep temperatures in the classroom under 80 degrees. It was noted that we have box fans that any teacher may request.
- Night security is stepping up patrols around Fyle after beer cans were found on their grounds.
- Mike Paladino is still not receiving calls when 911 is utilized.
- Ken Nelson reported that Winslow is lead free.
- Operation Safe Stop is April 27.
- Building level response plans are due by the end of the year.
- In reviewing the last significant snow fall, the importance of snow removal from doors was discussed
- Thanks was given to the fire chief for their response to the Roth fire. The new assistant chief was introduced.

15. CLOSING OF MEETING

A. Board Meeting Recap

- Ms. Wolgast and Mrs. Patton will work on a proposal to present to the Board on the Student representatives - role and selection process. This will be done at the May 23 Board meeting.
- Leadership selection process will be a workshop at the June 13 Board meeting.
- Winslow Board Breakfast is April 27.
- Board agenda setting is Monday, May 1.
- MCSBA Legislative meeting is Wednesday, May 1, 2017.
- Board visit to the TOC/Admin is Thursday, May 4, 2017.

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 8:42 P.M.

MOVED: Mrs. McBride

SECONDED: Mr. McCormick

MOTION CARRIED: 6-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, May 9, 2017.

Respectfully submitted,

Sheri Brege

Acting School District Clerk

Board Approved: May 9, 2017